



UT Permian Basin STEM Academy
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District Leadership Team Agenda

October 9, 2019

STEM B206

3:30-4:30pm

Welcome: It's time to brainstorm where we are with the goals we set. The hope is we can have a discussion. What's going well? What needs improvement?

Discussion Parent Partnership Goals

Parents will be involved in all aspects of learning. Faculty and staff will include, inform, and involve parents to be decision makers in the learning journey through continual communication and collaboration.

Objective 1. Welcome visitors when they come on campus. Welcome parents and students when they come in the classroom.

What does a welcoming atmosphere look like? What is going well? Ms. Grametbaur says that what welcomes is having enough seating for everyone when we have events. That has not happened.

There were positive comments on the new office flow. What do we like about the new flow? The first person they see is office people, not students.

When parents come in is it welcoming? Ms. Perkins likes seeing Kathy and Jen and it is awesome that students help in the office, but she really likes seeing Kathy and Jen first. Ms. Calley suggested that maybe there can be separate seating for students and parents. Nice smells create a welcoming atmosphere.

A welcoming atmosphere also pertains to phone calls. Are messages getting through? Ms. Hart has had a parent comment that it's hard to get a hold of us. When the parent has called, they can't get to the classroom. The front desk has been instructed not to send calls during the day. Can front desk send email messages? Yes, Ms. Gunn gets those all the time. Some people have voicemail, but it's only office staff. It was decided to encourage parents to email or leave messages up front.

For events, what is that atmosphere like besides seating? When there are events at night, there is no faculty present unless it is the person is presenting. We need to show parents that we're invested. Faculty should come. Can we do an incentive like Odessa College? Teachers are busy and it's hard to make it to every event. How can we change that? There's an app where they punch in and out. They get that incentive at the end of the month. It could be a gift card or something like that. At the end one person wins \$500. They are also required to attend a certain amount of time. Ms. Calley asked if teachers leave early. There is a possibility to do that. Teachers, is time enough? Teachers responded that it is an incentive, but they may not be able to leave early. Maybe there can be wiggle time on PD days? But PD days are valuable also. Secondary maybe be able to put the time in with advisory. If you put in most volunteer hours, maybe the kids can be split during advisory and the teacher can get an hour for lunch. Ms. Williamson asked if student workers can be put in the classrooms for a certain amount of time. Those workers could be mentors. These are great ideas for incentives, but we are focusing on a welcoming atmosphere. Garden night only had a few students. We would love to explore incentives. We don't know if the incentive can have anything with money, but time may be an option.

Objective 2 Communicate monthly information, tips for success, and a weekly schedule.

TxEIS is more accurate than SchoolMint because of registration. Can we test and get them to recognize they are not receiving emails via SchoolMint. We have a monthly newsletter with all the event. Then on Sundays there is the week in advance. Every once in a while an event sneaks through. If it didn't go through, there was no event request. Weekly communication for the week . school-wide newsletter once a month.

Objective 3: Communicate class-specific information to parents.

How are communications if grade level. BLOOMZ works great. Sometime not every parent signs up. Split into house. If parents aren't in bloomz students can't get points. Scrolling marquee is on the list to put announcements on.

Objective 4. Respond promptly to incoming emails.

The school will communicate important information to parents by email. The school faculty and staff will respond to parent emails within 24 hours. Change to one business day.

Objective 5: Ensure parents can be full partners in the digital aspect of their child's education. Parent workshops two times per semester. We've had one with 7 people. Wilson: creat powerschool videos post on bloomz. Get all videos together to push out to parents twie each semester. If this isn't working for you we'll hae a one on one. Post on webisite and social media. Parent portal tutorials, etc. save on facebook under files.

Objective 6: Hold community outreach events to involve parents in school culture.

Fall Festival email sent with tips and booths. Sent to tatum to promote to community. Hart suggestion. Older kids help with little kids booths. District is having blow up booth for older kids. Older kids can help with some of the booths for hours.

Two different events? Older and younger? Not sure how to make that happen. Can we get kids to problem solve for next year. Maybe get with Adrian and use the SAC?

Objective 7: Ensure parents are aware of student progress in and at school and have the tools to ensure student success.

Grading and keeping gradebook up to date. Access for parent sto the parent portal. Saturday school ehlp motivate kids who don't get work done. If you have assigned Saturday school please make sure the teacher working has your contact information so if theyre not on the list or don't know what they're missing. What else is working or needs improvement? Do parents know about grade and assignments? Liked parent conferences. Wilson if kids make below 70 parents have to sign it and send it back. Will also email and message on bloomz. How od we get students to advocate for themselves or hold them accountable. Students wear airpods. Don't let them wear. They're not allowed, but couldn't see it. You represent a gradelevel . we have an upcoming pd make sure we're all on the same page. How we communicate grades. It's outlined for us.

Status update

Next steps

Student-Centered Learning Goals

Status update

Next steps