

Application Procedure

The school will accept applications beginning in March of each year. The deadline for applications for each school year will April 15th. If by the close of business, more students have applied for admission than space will allow, a lottery will be conducted. Each student will have an equal chance of admission. The lottery will indicate each student that is admitted as well as a sequence for those students placed on the waiting list. After the lottery is held, applications will be accepted on first-come, first-served basis.

Lottery

If on April 15th of each year, applications for new students exceed the school's chartered capacity, a public lottery will be held. The applicants will be divided into grades. The names will be placed into randomizing software for student selection. The selection process will include a waiting list should space become available. AU students will have an equal chance of being admitted. When a space becomes available the contact information provided on a potential student's application will be used to contact the parent or guardian. The parent or guardian must respond to The University of Texas of the Permian Basin staff within 48 hours of the notification to accept or decline the space. If there is no response, the next potential student on the list will be notified of an opening. The school will exempt returning students and the siblings of returning students. Additionally, the school will exempt the children of employees of UTPB as long as the total number of exempt students constitutes only a small percentage of the total enrollment. The lottery, when needed, will be held the last week of April. A waiting list will be created through the lottery process. All of the applicants will be placed into randomizing software and the results of the randomization process will be maintained by the school. Each student will be assigned a position by the software, and students in positions exceeding the capacity of the school will make up the waiting list based on the lottery. After that, additional students will be entered into the waiting lists on a first come first served basis. Any students remaining on the waiting lists for the duration of the school year will be placed back into the following year's lottery. The school will accept applications outside of the regular application window. If a lottery was implemented, students will be added to the end of the waiting list on a first come, first served basis. If no lottery was implemented, the students will be enrolled in the school up to the school's capacity. Once the capacity is met, students applying after the application period will be added to the waiting list on a first come, first served basis.

It is the policy of The UTPB Stem Academy not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. The UTPB STEM Academy will strictly abide by TEC 12.11 (a)(5) which prohibits "discrimination in admission policy on basis of sex, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability, or the district the child would otherwise attend." The Academy reserves the right to exclude a student who has a documented history of a criminal offense, a juvenile court adjudication, or discipline problems under Subchapter A, Chapter 37, TEC § 12.11(6).

It is the policy of The UTPB Stem Academy to support districts as they provide a free, appropriate education to all students consisting of regular and special education and related aids and services in career and technology education programs that are designed to meet individual educational needs of disabled persons as adequately as the needs of non-disabled persons are met and are based upon adherence to provisions set forth in 34 CFR 104.33-104.36; 34 CFR 104.31-104.40; (see also standards under V-C, V-D, V-E, V-F, V-G, and V-H).

It is the policy of The UTPB Stem Academy not to discriminate on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

The UTPB STEM Academy will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights

or grievance procedures, contact the school Superintendent. The school will exclude from admission students with documented histories of any of the types of misconduct listed in TEC, §12.111(6).

Online Application

An online application will be available. The information needed to complete the application will include:

- Date of application
- Student Name
- Address
- Birth Date
- Phone Contact #1
- Phone Contact #2
- Email Address
- Parent/Guardian Name
- Parent/Guardian Address
- Name of Public School of Residence
- Is the student currently enrolled and attending the school above?
- Grade currently enrolled in
- Did your child complete the previous school year?

If yes, with what school?

If no, when and where was the last school attended?

Has your child ever been convicted of a criminal offense, or received a juvenile court adjudication?

• If yes, please explain.

Prior to withdrawing from the previous school, was your child expelled or assigned to the district alternative education program?

If yes, please explain.

By submitting the online application, the parent/guardian verifies that all information is true to the best of your knowledge. Any information that is falsified may prevent your child from being admitted to The UTPB Stem Academy.

The school will require that an enrolling student provide all of the information that is required by TEC, §25.002.