



Agenda for Regular Board Meeting  
UTPB STEM Academy  
Friday, November 15, 2019 – 11:00 a.m.  
UTPB Mesa Building 4211  
4901 University, Odessa, TX 79762

**Opening:** The November 15<sup>th</sup> board meeting of the UT Permian Basin STEM Academy was called to order at 11:01am on November 15<sup>th</sup> on the campus of the University of Texas Permian Basin Mesa Building 4211, 4901 University Blvd., Odessa, TX, by Dr. Tara Wilson.

**BOARD MEMBERS PRESENT:**

Tara Wilson, Joshua Boyer, Jason Samp, Jacob Watkins,

**BOARD MEMBER ABSENT:**

Irene Perry, John Garza

**STEM ACADEMY STAFF PRESENT:**

Shannon Davidson—Superintendent  
Cody Griffin—Secondary Principal  
Lucinda Hurlbut—Special Populations Coordinator  
Candice Sikes—Instructional Math Coach  
Kathleen Halford—Business Office Manager  
Nancy Flores—Administrative Assistant

**1. Opening of Meeting**

**A. Roll call, Establishment of Quorum, Call to Order**

Quorum was met.

**B. Pledge**

Pledge of Allegiance to the American Flag led by Cody Griffin.

Pledge of Allegiance to the Texas Flag led by Cody Griffin.

**C. Open Forum**

There were no requests.

**2. Action Items**

**A. Approval of May 17, 2019 Regular Board Meeting Minutes**

Request for motion to approve the May 17, 2019 Regular Board Meeting Minutes was made by Dr. Tara Wilson. Motion made by Jason Samp and seconded by Dr. Jacob Watkins.

*(Vote: 4-for, 0-against)*

**B. Approval of August 22, 2019 Regular Board Meeting Minutes**

Request for motion to approve the August 22, 2019 Regular Board Meeting Minutes was made by Dr. Tara Wilson. Motion made by Jason Samp and seconded by Jacob Watkins.

*(Vote: 4-for, 0-against)*

**C. Approval of Target Intervention Plan**

Request for motion to approve the Target Intervention Plan was made by Dr. Tara Wilson. Motion made by Joshua Boyer and seconded by Jason Samp.

*(Vote: 4-for, 0-against)*

### 3. Information Items

- A. **Financial Report**—Kathleen Halford spoke to regarding the financial report. Topics of information included August closing, current audit, and current cash balance.
- B. **Principal Report**—Cody Griffin spoke regarding Principal's Report. Topics of information included college readiness in the subject of math, grades 3-11, math collaboration with the Region 18 Service Center, PSAT testing, Winter Formal, afterschool choir program, UIL virtual meets, TSI readiness, substitute teachers, and robotics competition.
- C. **Superintendent Report**—Shannon Davidson spoke regarding Superintendent's report. Topics of information included, State of STEM, accountability rating, personnel update, and TASK Force update.

### 4. Adjournment

There were no additional comments or discussion.

Dr. Tara Wilson adjourned at 12:23pm.

**John Garza**  Digitally signed by John Garza  
Date: 2020.07.20 08:20:54 -05'00'

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Dr. John Garza, UTPB STEM Academy Board Secretary